Community Development offers informational brochures on the following topics:

CEQA and Environmental Review
Conditional Use Permits
Development Agreements
Development Plan Review
Drought Tolerant Landscape Standards
Fees and Charges
For Sale/For Lease Banners
Front Drought Tolerant Landscape Standards
General Plan Amendment
Lot Line Adjustments
Municipal Code Text Amendments
Outdoor Dining in Commercial Zones
Outdoor Displays of Merchandise
Permanent Signs
Planning Commission
Portable Signs
Property Information Inquiry
Residential Artificial Turf Standards
Residential Care Facilities
RV & Trailer Parking
Site Plan Requirements
Specific Plans
Storage Sheds in Residential Zones
Subdivisions
Temporary Signs and Banners
Temporary Use Permits
Trash Enclosure Standards
Tree Preservation
Variances
Window Replacement – Town Core
Window Signs
Zone Changes
Zoning Descriptions

**These brochures are generally intended to assist in the processing of application material. It does not necessarily provide every detail regarding Municipal Code regulations.*

To view additional brochures, scan the QR Code below.

For Sale/For Lease

City of SAN DIMAS California 1960

Community Development Department
Planning Division
245 E. Bonita Avenue
San Dimas, CA 91773
(909) 394-6250
planning@sandimasca.gov

Mon-Thurs 7:30 a.m. - 5:30 p.m.
Fridays 7:30 a.m. - 4:30 p.m.

www.sandimasca.gov

WHAT ARE TEMPORARY NON-RESIDENTIAL FOR SALE / FOR LEASE SIGNS AND BANNERS?

Temporary nonresidential real estate signs and banners pertain to the sale and/or lease of a nonresidential building or property.

APPLICATION

An application for a temporary non-residential real estate sign or banner shall be made on forms provided by the Planning Division. The application includes a description of the building and/or tenant spaces available for sale or lease. The banner information (length and height) are required on the application. The property owner is required to sign the application prior to submittal.

The applicant shall submit a site plan indicating the exact location of all the signs and/or banner(s) proposed for the site and/or units. Color photos showing the location of the vacant unit(s) and the location of the proposed banner(s) are also required with the application submittal.

All for Sale/for Lease Permits are subject to the Temporary Banner Permit fees.

BUILDING MOUNTED SIGNS

Building mounted signs may be permitted based on the following information:

- One banner or other similar sign, mounted on the building or window or other location of the tenant space and/or building available for sale or lease, not to exceed 16 square feet.
- For integrated retail, office or industrial centers or parcels greater than one hundred feet in width, additional banners or similar signs may be permitted by the planning department, not to exceed 40 square feet each. Such signs shall generally be on the available tenant or building space but may be approved in other locations as deemed necessary by the planning department. Banners may not be placed higher than the building parapet.

TIME LIMIT

Temporary permits shall be valid for a maximum of six months provided that all such signs shall be removed within fourteen days of the sale or leasing of available space. A new permit may be issued if spaces and/or buildings remain available for sale or lease.

UNDEVELOPED PROPERTY

For undeveloped property, one sign not exceeding sixteen square feet in sign area and six feet in height may be allowed based on the approval by the Planning Division.

PROHIBITED

There are various types of “for lease” signs and techniques available to attract potential clientele; however, the following are not permitted within the City of San Dimas: streamers, pennants, balloons, hand-held signs, lighting and similar devices.

ADDITIONAL QUESTIONS

For any additional questions or comments, please contact the Planning Department at (909) 394-6250.





